

LOCAL AUTHORITY

Licensing Authority
West Devon Borough Council
Borough Council Offices
Kilworthy Park
Drake Road
TAVISTOCK
PL19 0BZ

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**Pretoria Vaults**

22 North Street, Okehampton, Devon, EX20 1AR.

Telephone 01837 54226

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- an exhibition of a film
- an indoor sporting event
- a performance of live music
- any playing of recorded music
- a performance of dance
- provision of late night refreshment
- the supply of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
B. Exhibition of films (Indoors)	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
C. Indoor sporting event	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
E. Performance of live music (Indoors)	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight



THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	continued ...		
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
F. Playing of recorded music (Indoors)	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
G. Performance of dance (Indoors)	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
I. Late night refreshment (Indoors)	Sunday	11:00pm	Midnight
	Monday	11:00pm	Midnight
	Tuesday	11:00pm	Midnight
	Wednesday	11:00pm	Midnight
	Thursday	11:00pm	Midnight
	Friday	11:00pm	2:00am
	Saturday	11:00pm	2:00am
J. Supply of alcohol for consumption ON and OFF the premises	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
	Tuesday	10:00am	Midnight
	Wednesday	10:00am	Midnight
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am



THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Sunday	10:00am	12:30am
Monday	10:00am	12:30am
Tuesday	10:00am	12:30am
Wednesday	10:00am	12:30am
Thursday	10:00am	12:30am
Friday	10:00am	2:30am
Saturday	10:00am	2:30am

- The times for which all licensable activities may be provided and the hours the premises is open to the public may be extended for an additional one hour on the Sunday and Monday of each public or bank holiday weekend.
- The times for which all licensable activities may be provided and the hours the premises is open to the public may continue from the end of authorised hours on New Years Eve to the commencement of authorised hours on New Years Day.
- If applicable, an additional hour to the standard and non-standard times on the day when British summertime commences.

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Admiral Taverns Ltd

Suite H3, Steam Mill Business Centre, Chester, CH3 5AN.
Telephone 01244 321 171

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Edward James Stanley BAILY

The Pretoria Vaults, 22 North Street, Okehampton, Devon, EX20 1AR.
Telephone 01837 658 081 or 01837 52276

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PA0661

Issued by West Devon

ANNEXES

ANNEX 1 - MANDATORY CONDITIONS

MANDATORY CONDITIONS WHERE LICENCE AUTHORISES SUPPLY OF ALCOHOL - (Conditions 1 & 2 do not apply to Club Premises Certificates)



Premises Licence

ANNEXES continued ...

1. No supply of alcohol may be made under the Premises Licence - at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or at a time when the Designated Premises Supervisor does not hold a Personal Licence or his/her Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children-
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to-
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on-
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- (3) The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.



Premises Licence

ANNEXES continued ...

6. The responsible person shall ensure that -
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
 - (b) customers are made aware of the availability of these measures.

MANDATORY CONDITIONS WHERE LICENCE AUTHORISES THE EXHIBITION OF FILMS:

1. Admission of children (under the age of 18) to any exhibition of films must be restricted in accordance with the film classification body designated as the authority under Section 4 of the Video Recordings Act 1984.
2. Where the film classification is not specified or the relevant licensing authority has notified the Premises Licence holder under Section 20 (3) (b) of the Licensing Act 2003, the admission of children must be restricted in accordance with any recommendation made by the Licensing Authority.

MANDATORY CONDITIONS: DOOR SUPERVISORS

1. Any person used to carry out a security activity as required under the Annex 2 conditions must be licensed by the Security Industry Authority.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

The Prevention of Crime & Disorder

- Door supervisors will be employed at the premises to a ratio of 1:75 on Friday and Saturday from 21:30 until close.
- No open vessels to be taken from the premises.
- Area to front of premises, as indicated on attached plan, to be delineated by way of roped (or similar) barrier and limited to a maximum occupancy of 15 persons at any time.
- There will be no tables or chairs at the front of the premises within the 'roped' area.
- The premises will not have an adverse affect on the Crime and Disorder objective.
- The premises will promote the crime and disorder objective in accordance with the Section 182 Guidance.
- The premises will operate in accordance with all relevant legislation which promotes the crime and disorder objective.
- The premises will liaise and co-operate with the Responsible Authorities.
- A proof of age policy will operate in relation to the licensable activities.
- A zero policy towards illegal drugs will operate at all times.
- Any drinks promotions will not adversely affect the promotion of responsible drinking.



Premises Licence

ANNEXES continued ...

- Customers will be encouraged to leave the premises in a quiet and orderly manner.
- Staff will be trained to observe the measures necessary to promote the prevention of crime and disorder objective.

Public Safety

- Staff will be trained to observe the measures necessary to promote the public safety objective.
- The premises will not have an adverse effect on the public safety objective.
- The premises will promote the public safety objective in accordance with Section 182 Guidance.
- The premises will liaise and co-operate with the Responsible Authorities.
- Customers will be encouraged to leave the premises in a quiet and orderly manner.
- The necessary fire safety precautions will be installed and maintained.

The Prevention of Public Nuisance

- The premises will not have an adverse effect on the public nuisance objective.
- The premises will promote the public nuisance objective in accordance with the Section 182 Guidance.
- The premises will liaise and co-operate with the Responsible Authorities.
- Any drinks promotions will not adversely affect the promotion of responsible drinking.
- Customers will be encouraged to leave the premises in a quiet and orderly manner.
- Staff will be trained to observe the measures necessary to promote the prevention of public nuisance objective.
- The premises will be adequately ventilated to prevent nuisance.
- Arrangements will be made for the storage and disposal of refuse which do not cause a nuisance.
- Any noise from the licensable activities provided will be monitored in order to prevent nuisance.

The Protection of Children from Harm

- The premises will not have an adverse effect on the protection of children objective.
- The premises will promote the protection of children objective in accordance with the Section 182 Guidance.
- The premises will liaise and co-operate with the Responsible Authorities.
- A proof of age policy will operate in relation to the relevant licensable activities.
- Staff will be trained to observe the measures necessary to promote the protection of children from harm



ANNEXES continued ...

objective.

- Non alcoholic drinks will be available.
- Only suitable entertainment will be provided when children are present.
- No person under the age of 18 years shall be admitted to any part of the premises where adult entertainment is provided.
- No-one under the age of 18 years will be allowed on the premises unless accompanied by an adult.
- Any restrictions on the admission of children to the premises will be displayed outside the premises.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

- A CCTV system shall be installed and maintained to the satisfaction of the Chief Officer of Police. Recorded images to be retained for 31 days and made available to a Police Officer or Local Authority Licensing Officer on request at any reasonable time.
- In the Function Room, with the exception of bona fide and pre-booked private functions (i.e. not promoted by management of staff of the premises) door staff will be employed from 21.30 hours where the sale of the alcohol or any regulated entertainment takes place beyond midnight.
- Discernibly quieter music will be played during the last 30 minutes of licensed activities.
- The side door leading to the alleyway at the side of the premises shall be locked to prevent access or entry for customers to the premises.
- There shall be at least one prominent and legible sign in the smoking area and at least one prominent and legible sign in the front entrance lobby requesting customers to keep the noise levels down and to respect the neighbouring residents.

ANNEX 4 - PLAN OF PREMISES

Please see attached plan/s.

Signed on behalf of the Licensing Authority by:



**S Clarke (Miss)
Licensing Manager**



Premises Licence Summary

LOCAL AUTHORITY



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- an indoor sporting event
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- any playing of recorded music
- a performance of dance
- provision of late night refreshment
- the supply of alcohol

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	Monday	10:00am	Midnight
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Premises Licence Summary

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES continued ...

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	continued ...		
	Thursday	10:00am	Midnight
	Friday	10:00am	2:00am
	Saturday	10:00am	2:00am
F. Playing of recorded music (Indoors)	Sunday	10:00am	Midnight
	Monday	10:00am	Midnight
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	Wednesday	10:00am	Midnight
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Premises Licence Summary

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
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- If applicable, an additional hour to the standard and non-standard times on the day when British summertime commences.

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- J. Supply of alcohol for consumption ON and OFF the premises

NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Admiral Taverns Ltd

Suite H3, Steam Mill Business Centre, Chester, CH3 5AN.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Edward James Stanley BAILY

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Refer to Annex 2 Conditions.

Signed on behalf of the Licensing Authority by:



S Clarke (Miss)
Licensing Manager

